**IBMS Mary Macdonald Bursary Application form**

**How to Apply**

Candidates applying for the bursary will need to write a supporting statement in the form below that outlines how undertaking the Certificate of Achievement Part I or II will benefit your practice and your wider team.

Your supporting statement should:

* identify which qualification you would use the bursary to undertake (Certificate of Achievement Part I or II)
* demonstrates your understanding of what undertaking the qualification involves
* outline how completing the qualification will benefit your practice
* outline how completing the qualification will benefit their workplace/team
* demonstrate an understanding of the importance of continuous professional development/improvement
* indicate how you will take forward what you have learnt from completing the portfolio to your wider team

Your Training Officer will need to write in the form below a supporting statement that demonstrates:

* your self-motivation to improve your knowledge and skills
* evidence of your self-improvement and development in biomedical science
* your enthusiasm for biomedical science and the role of the laboratory in the patient journey
* how you are completing the qualification and support from your organisation.

**Please note**

The laboratory where the candidate plans to undertake the qualification must hold current IBMS support staff training approval to receive the portfolio.

**Submitting your application**

Submit both supporting statements to supportstaff@ibms.org.

Please include you and your Training Officer email addresses with your application.

The bursary is awarded on an annual basis, all applications must be made between the 1st and 18th January to be considered. More than one application can be successful in a given year.

All entries will be reviewed by a panel and successful candidates will be notified.

**Please note**

You cannot apply for the bursary to retrospectively cover the cost of an IBMS Certificate of Achievement Part I or II that has already been ordered, paid for or begun.

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| **CANDIDATE DETAILS** |

|  |  |  |  |
| --- | --- | --- | --- |
| First name |  | Surname  |  |
| Title |  | Date of birth  |  |

|  |  |
| --- | --- |
| Home address | Work address  |
| Address line 1 |  | Address line 1 |  |
| Address line 2 |  | Address line 2 |  |
| Address line 3 |  | Address line 3 |  |
| Town |  | Town |  |
| County |  | County |  |
| Postcode |  | Postcode |  |

|  |  |
| --- | --- |
| Email address |  |

|  |  |
| --- | --- |
| IBMS membership number (if applicable)  |  |

|  |
| --- |
| **TRAINING OFFICER DETAILS** |

|  |  |  |  |
| --- | --- | --- | --- |
| First name |  | Surname  |  |
| Title |  | Date of birth  |  |

|  |  |
| --- | --- |
| Email address |  |

|  |  |
| --- | --- |
| IBMS membership number (if applicable)  |  |

|  |  |
| --- | --- |
| I confirm that the laboratory where the candidate will complete the Certificate of Achievement portfolio is currently approved by the IBMS for support staff training (tick box to confirm) | **[ ]**  |

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| **QUALIFCATION TO BE FUNDED BY BURSARY**  |

Please tick the qualification that the candidate will undertake if awarded the Mary Macdonald bursary

|  |  |  |  |
| --- | --- | --- | --- |
| IBMS Certificate of Achievement Part I  |  | **[ ]**  |  |
| IBMS Certificate of Achievement Part II |  | **[ ]**  |  |

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| **CANDIDATE STATEMENT**  |

The candidate statement should be approximately 500 words in total and cover the following areas:

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| --- |
| What is your motivation for undertaking the IBMS Certificate of Achievement Part I/II?  |
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| --- |
| How will completing the Certificate of Achievement Part I/II benefit your practice?  |
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| --- |
| How will you completing the Certificate of Achievement Part I/II benefit your team/workplace?  |
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| --- |
| Why is it important to undertake Continuous Professional Development (CPD)?  |
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| **TRAINING OFFICER STATEMENT**  |

The candidate’s Training Officer should use the supporting statement to outline why the candidate would be a strong candidate for the Mary Macdonald bursary

|  |
| --- |
| Training Officer supporting statement:  |
|  |

Please return the completed application form by email to supportstaff@ibms.org

You can also return the application by post to: Mary Macdonald Prize, IBMS, 12 Coldbath Square, London, EC1R 5HL

All entries will be considered by a panel and successful candidate notified.

**Please note**: Candidates cannot apply for the bursary to retrospectvely cover the cost of an IBMS Certificate of Achievement Part I or II that has already been ordered, paid for or begun.

In providing IBMS with the information requested you are consenting to its use as indicated in the IBMS Privacy Notice. Further information can be found on the IBMS website at <https://www.ibms.org/privacy/>