



Institute of
Biomedical
Science

**PORTFOLIO ASSESSMENT INDICATORS
for THE DIPLOMA of EXPERT PRACTICE in HISTOLOGICAL
DISSECTION**

Candidate Number/Name:					
Date of assessment:					
Outcome:	PASS		REFER		DEFER
Name & signature of 1 st assessor:					
Name & signature of 2 nd assessor:					

ALL STANDARDS MUST BE MET TO ACHIEVE A PASS

Summary

Case log											
1		2		3							
Case review											
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Case studies											
9		10		11		12		13		14	15
Formative assessments											
16		17		18							
Audit											
19		20		21							
Tutorials and training sessions											
22		23									
General overview											
24		25		26		27		28		29	

Logbook

Optional modules in which practical competence has been gained:

Module	Applied for	Standard met
Endocrine		
Skin		
Breast		
Osteoarticular & soft tissue		
Cardio-thoracic		
Gastro-intestinal & hepatobiliary		
Gynaecological		
Genito-urinary		
Haemopoietic		
Neuro-muscular		
Head & neck		

Please note: this section does not contribute to the final outcome

Case log

	Standards	Met	Not met
1	The log is clearly laid out and accessible		
2	The log must reflect a variety of cases in order to assess candidates' scope of professional practice		
3	The mix of cases is in accordance with the modules being studied for		

Guidance notes from assessors

Case Review

	Standards	Met	Not met
4	There is evidence that regular case reviews have taken place		
5	The reviews are is clearly laid out and accessible		
6	There is clear indication of the purpose of case review and that this has been undertaken by the candidate and the consultant pathologist supervisor		
7	It is clear from the evidence presented that the candidate has an understanding of the impact of laboratory tests on diagnosis, treatment, monitoring and prognosis of patients		
8	The reviews show clearly that points of interest have been used as a positive learning experience		
Guidance notes from assessors			

Case studies

	Standards	Met	Not met
9	Studies are neat, well laid out and are of appropriate length, including time line from surgery to final MDT outcome		
10	Details clinical presentation, including correlation of any clinical and/or radiological findings are included in each study		
11	Details of the dissection process, including block selection – number and area sampled, and macroscopic description, with relevant correlation to final diagnosis		
12	Where appropriate there is a differential diagnosis and discussion of reasons		
13	Details of appropriate ancillary tests, management, treatment and follow-up are presented in each case study.		
14	Illustrations or images when used are relevant and of high quality		
15	The case mix matches the requirements set out in the training logbook		

Guidance notes from assessors

Formative assessments

Standards		Met	Not met
16	It is clear from the evidence presented that systematic and periodic review of the candidate's performance throughout the training period has been undertaken by the consultant supervisor		
17	It is clear from the evidence that the consultant pathologist supervisor has observed the appropriate range of specimens from categories B & C		
18	It is evident from the details presented how the candidate's practice has evolved over the course of the training period by the inclusion of assessments of competence		
Guidance notes from assessors			

Audit

	Standards	Met	Not met
19	There is evidence that the candidate understands the principles of audit (service and clinical)		
20	It is clear from the evidence that the candidate has gathered data relevant to his or her own practice		
21	There is evidence of critical evaluation and implementation of audit outcomes where appropriate		
Guidance notes from assessors			

Tutorials and training sessions

Standards		Met	Not met
22	A record of training programmes, short courses, tutorials and in-house training sessions attended or delivered by the candidate has been included		
23	Examples are accompanied by evidence of reflection on the learning outcomes		
Guidance notes from assessors			

General overview

	Standards	Met	Not met
24	The portfolio is neat and tidy		
25	There is a useful and accurate index		
26	Sections are easily found and clearly labelled		
27	The portfolio is written in English prose with the correct use of grammar and punctuation		
28	There is no evidence of plagiarism		
29	Evidence presented is relevant, of good quality and there is indication of reflection		

Guidance notes from assessors